

Kinesiology Schools Australia – Hervey Bay Campus

Recognition of Prior Learning (RPL) Policy

RPL is an assessment process that assesses the competency(s) of an applicant that may have been acquired through formal, non-formal and informal learning to determine the extent to which that individual meets the requirements specified in the HLT52415 Diploma of Kinesiology qualification.

Learners are able to have their competency from prior learning and work experience recognised in this qualification should they meet the following rules of evidence:

RULES OF EVIDENCE

Validity: The assessor is assured that the learner has the skills, knowledge and attributes as described in the module or unit of competency and associated assessment requirements.

Sufficiency: The assessor is assured that the quality, quantity and relevance of the assessment evidence enables a judgement to be made of a learner's competency.

Authenticity: The assessor is assured that the evidence presented for assessment is the learner's own work.

Currency: The assessor is assured that the assessment evidence demonstrates current competency. This requires the assessment evidence to be from the present or the very recent past.

Applications for RPL will be assessed on an individual basis. Each applicant must:

- **Fill in the RPL cover sheet and pay the application fee of \$50.**
- Students need to provide the necessary evidence documentation to demonstrate their competency in accordance with the competency requirement of the relevant qualification for which they are applying for RPL. It is the responsibility of the student to compile the evidence required in consultation with Susan prior to enrolment.
- Practical Assessment of RPL may require an additional fee.
There is a lot of work in matching the units of competency for RPL's when it is not a direct credit transfer, so it is dependent on the individual application if a fee is charged per unit.
- If your RPL claim is not successful, the application fee is not refundable and will be considered as assessment fees for the RPL process.

Credit Transfer

KSA accepts and provides credit to learners for units of competency where these are evidenced by AQF certification documentation issued by any other RTO or AQF authorised issuing organisation, or authenticated VET transcripts issued by the Registrar.

Students may apply for credit transfer on enrolment.

Students should note the units of competencies from HLT07 training package are not equivalent to the competencies in HLT Release 2 Training Package. There have been significant changes to the elements and performance criteria of every unit. There are new evidence requirements for assessment including volume and frequency requirements as well as significant changes to knowledge evidence.

KSA will provide opportunities for students to update to these units where applicable.

If a student is successful with a credit transfer, that is, an exact unit match – there is no fee. There may be a discount off the course fees dependent on the individual campus.

On the website forms are provided for students to complete their RPL application.

Step 1: Download and print the RPL COVERSHEET

Fill in and tick the Units that you are applying for RPL or Direct Credit

Step 2: Download and Print each individual RPL Assessment Sheet for the Units you have ticked.

Step 3: Attach Certified copies of any Qualifications and Statements of Attainment or other evidence you are submitting.

Step 4: Send your RPL application and fees to susan@breatheeasy.com.au

RPL Unit Assessment Forms

RPL Cover Sheet	Recognition of Prior Learning Cover Sheet
BSBSMB403	Market the Small Business
BSBSMB404	Undertake Small Business Planning
CHCCOM006	Establish and maintain client relationships
CHCLEG003	Manage Legal and ethical compliance
CHCORG627B	Provide mentoring support to colleagues
CHCPRP003	Reflect on and improve own professional practice
HLTHPSO10	Interpret and use information about Nutrition and Diet
HLTINF004	Manage the prevention and control of infection
HLTWHS004	Manage Work Health and Safety
CHCDIV001	Work with Diverse People
HLTAAP003	Analyse and Respond to client Health information
SIRXRPK001A	Recommend health and nutritional products